

# Fire and Emergency Training Academy

## Request for Individual Transcript

Name First Middle Last

Social Security Number Date of Birth

Mailing address

City State Zip

Telephone (W) (H) (Cell) (Fax)

Email: \_\_\_\_\_

List all Fire Departments and/or Companies worked for when training was received.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Time Frame: From \_\_\_\_\_ To \_\_\_\_\_.

**Records can be obtained from 2000 - present**

\_\_\_\_\_  
Signature

There is a \$10.00 charge per transcript, and the fee will not be reimbursed to you if no information is found. Also, there is a \$10.00 charge for duplicate/replacement transcripts. Please remit payment along with this transcript request and allow 2 – 3 weeks for processing. If you are a military veteran, please call for pricing.

### METHOD OF PAYMENT

☐ Check/Money Order (Payable to LASFM (Louisiana State Fire Marshal))

☐ Credit/Debit Card

\*For security purposes, we will call you to obtain Card information. Please provide the following:

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Contact Phone Number

#### Please return form to:

Attn: Fire & Emergency Training Academy  
6868 Nicholson Dr.  
Baton Rouge, LA 70820

Telephone: (225) 372-6944

Fax: (225) 765-5050

Email: fetareg@la.gov Revised 10/24/2022